

# Southeastern Transportation Geotechnical Engineering Conference



## Participant/Exhibitor Registration Form

### 54<sup>th</sup> Annual Southeastern Transportation Geotechnical Engineering Conference

#### September 15 – September 18, 2025

#### DoubleTree by Hilton, Williamsburg, Virginia

<http://stgec.org>

#### *General Registration Instructions*

We are proud to present the 54<sup>th</sup> Annual Southeastern Transportation Geotechnical Engineering Conference (STGEC). The conference will be held from Monday, September 15 - Thursday, September 18, 2025 at the DoubleTree by Hilton Hotel in Williamsburg, Virginia.

For each participant registering, please fill out a copy of the 2<sup>nd</sup> page of this registration form. We encourage participants to register online at <http://stgec.org>. For each participant, indicate the registration type, the events they wish to attend, and their personal information. Most events except the hotel stay and other items as noted are covered in the registration cost. **Hotel reservations must be made separately by participants.** The room cost has been set at \$118.00 per night plus 12.00% tax plus \$2.00 per night occupancy. To book hotel reservations please visit the Hotel and Travel section of our website to get more information. You may also call the hotel at (800) 222-8733 and **mention you are making reservations for "54th Annual STGEC"**. The cutoff date for reserving a room at the set rate is July 31, 2025. A deposit for one night and taxes is due at the time of making the reservation.

The participant registration includes admission to all technical sessions, breakfast, lunch, banquet, and receptions. Please indicate the events you plan on attending so we may obtain an accurate headcount. Accurate headcounts are needed to control costs and keep registration fees at a reasonable rate. There are no discounts for unattended events. A \$50.00 late fee is assessed on each participant registered after August 15, 2025. All refunds before August 15, 2025 will be charged a \$25.00 fee for processing. You may do substitutions at no cost.  
**No refunds will be given after August 15, 2025.**

#### *General Registration Instructions for Exhibitors*

The STGEC Conference would not be successful without the support of our exhibitors. If paying online, the Exhibitor can choose any available space. If paying by check, booth space will be assigned in order of when we receive your check and the lowest available booth number option listed. STGEC reserves the right to adjust the exhibitor layout as needed to accommodate conference requirements. Opening reception, breakfast, lunch, and breaks will be in the exhibit area.

The exhibitor registration includes a booth area approximately 8 feet wide x 8 feet deep with a table and 2 chairs, pipe and drape where appropriate, linen/skirts, one 120-volt outlet (15 amps), and one (1) conference registration. The conference registration includes admission to all technical sessions, breakfast, lunch, banquet, field trip, and receptions. Additional exhibit registrants can be made at the individual rates.

The shipping of materials to and from the facility is the responsibility of the exhibitor. Please see the attached for shipping address and other requirements for shipping and storage of packages at the DoubleTree by Hilton Hotel.

All exhibitors must include a signed 'EXHIBITOR LIABILITY' form with their registration.

Setup time is from 3:00 p.m. to 5:00 p.m. on Monday, September 15, 2025.

Displays may be removed after 3:30 p.m. with removal complete no later than 4:30 p.m. on Wednesday, September 17, 2025.

A \$100.00 late fee is assessed on each exhibitor registered after August 15, 2025. All refunds before August 15, 2025 will be charged a \$25.00 fee for processing. You may do substitutions at no cost.

If you have any questions regarding registration, please contact William Broyles at (502) 418-8800 or by email at [support@stgec.org](mailto:support@stgec.org)

No refunds will be given after August 15, 2025.

## STGEC 2025 Registration Form

### Registration Type

	Early Registration (Until 08/15/25)	Late Registration (After 08/15/25)
Individual	\$400.00 <input type="checkbox"/>	\$450.00 <input type="checkbox"/>
Exhibitor	\$1,850.00 <input type="checkbox"/>	\$1,950.00 <input type="checkbox"/>
Spouse	\$200.00 <input type="checkbox"/>	\$225.00 <input type="checkbox"/>

### Event Selection

Please indicate the events you expect to attend. Accurate headcounts are essential to keep costs down and registration fees at a reasonable level.

Event	Monday	Tuesday	Wednesday	Thursday
Opening Reception	<input type="checkbox"/>			
Breakfast		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reception/Banquet			<input type="checkbox"/>	

### Individual/Exhibitor Information

Check here if this is also the billing information.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Badge Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Registration Email: \_\_\_\_\_

### Special Requests/Accommodations

Vegetarian/Vegan meals (Please Check Box):

Food Allergies / Other Special Requirements (please indicate below)

\_\_\_\_\_

If you have any questions regarding registration, please contact William Broyles at (502) 418-8800 or by email at [support@stgec.org](mailto:support@stgec.org)

## Preferred Exhibition Booth Locations

Please list four (4) options. See "Exhibitor Space Layout" at [www.stgec.org](http://www.stgec.org) for available spaces.

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_

Total Amount Due: \$\_\_\_\_\_

(Please make checks payable to STGEC)

Please indicate the billing address below if it is different from the registration address.

If you are registering multiple people and the billing address is the same as one of the registrants, please be sure to indicate which one is the correct billing address.

## Billing Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Billing Email: \_\_\_\_\_

If you are paying with a check, please send your registration information along with the check, **payable to STGEC**, to the following address:

STGEC (Southeastern Transportation Geotechnical Engineering Conference)  
ATTN: William Broyles  
4206 Brownsboro Glen Rd., Louisville, KY 40241

## Shipping Information

Vendors can ship their items to:

DoubleTree Williamsburg

Attn: Ashleigh Goodwin (Vendor name)

[50 Kingsmill Road](#)

[Williamsburg VA 23185](#)

## Exhibitor Liability

Exhibitor is expected to keep booth safe and avoid damaging hotel property. Exhibitor shall be fully responsible to pay for any and all damages to Sheraton/Le Meridien Charlotte, its owners, or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless Sheraton/Le Meridien Charlotte, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

NAME OF EXHIBITOR

SIGNATURE