



Participant/Exhibitor Registration Form

48th Annual Southeastern Transportation Geotechnical Engineering Conference

December 11 – December 14, 2017
Hyatt Regency, Savannah, Georgia
<http://stgec.org>

General Registration Instructions

The Georgia Department of Transportation is proud to present the 48th Annual Southeastern Transportation Geotechnical Engineering Conference (STGEC). The conference will be held from Monday, December 11 until Thursday, December 14, 2017 at the Hyatt Regency in Savannah, Georgia.

For each participant registering, please fill out a copy of the 2nd page of this registration form. We encourage participants to register online at <http://stgec.org>. For each participant, indicate the registration type, the events they wish to attend, and their personal information. All events except the hotel stay are covered in the registration cost. **Hotel reservations must be made separately by participants.** The room cost has been set at \$116.00 per night plus 13% tax, an additional \$1.00 local tax and a \$5.00 per night flat hotel/motel occupancy tax. To book hotel reservations please visit the Hotel and Travel section of our website to get more information. You may also call the hotel at (912) 238-1234 and mention that you are making reservations for "STGEC". The cutoff date for reserving a room at the set rate is Friday, November 17, 2017.

- The participant registration includes admission to all technical sessions, breakfast, lunch, river boat cruise, field trip, and receptions. Please indicate the events you plan on attending so that we may obtain an accurate head-count. There are no discounts for unattended events.
- A \$50.00 late fee is assessed on each participant registered after November 10, 2017.
- **No refunds will be given after November 10, 2017.**

General Registration Instructions for Exhibitors

The STGEC Conference would not be as successful as it has been over the years without the support of our exhibitors. If paying online the Exhibitor can choose any available space within their chosen category. If paying by check, booth space will be assigned in order of when we receive your check and the lowest available booth number in the category selected. Coffee Breaks will be in the exhibit area.

- The exhibitor registration includes a 10' wide x 8' deep booth area with a table and 2 chairs, pipe and drape, linen/skirts, trash can, electricity, wireless internet, and one (1) conference registration. The conference registration includes admission to all technical sessions, breakfast, lunch, river boat cruise, field trip, and receptions.
- The shipping of materials to and from the facility is the responsibility of the exhibitor. All materials should be shipped directly to the Hyatt Regency at 2 West Bay Street, Savannah, GA 31401. Please clearly indicate that the materials are for STGEC 2017 Conference and address to the attention of Mr. Darius Moultrie.
- If you would like to donate a door prize for the STGEC Conference, please contact Leslie Kelly at (404) 608-4736 or by email at lkelly@dot.ga.gov
- Setup time is from 12:00 p.m. to 4:00 p.m. on Monday, December 11th.
- Displays must be removed between 3:00 p.m. and no later than 5:00 p.m. on Wednesday, December 13th.
- **No refunds will be given after November 10, 2017.**

STGEC 2017 Registration Form

Registration Type

	Early Registration (Until 11/10/17)		Late Registration (After 11/10/17)	
Individual	\$250.00	<input type="checkbox"/>	\$300.00	<input type="checkbox"/>
Exhibitor	\$1,500.00	<input type="checkbox"/>	\$1,600.00	<input type="checkbox"/>
Spouse	\$100.00	<input type="checkbox"/>	\$150.00	<input type="checkbox"/>

Transportation will be available for the convenience of all registered spouses. Contact the Registration Desk to schedule transportation.

Event Selection

Please indicate the events you expect to attend (accurate headcounts are essential)

Event	Monday	Tuesday	Wednesday	Thursday
Breakfast		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch		<input type="checkbox"/>	<input type="checkbox"/>	
Monday Ice Breaker & Wednesday Reception	<input type="checkbox"/>		<input type="checkbox"/>	
River Boat Cruise & Buffet		<input type="checkbox"/>		
Field Trip				<input type="checkbox"/>

*Transportation to the River Boat Cruise on Tuesday will be provided. There will also be a cash bar for attendees.

Individual Information

Check here if this is also the billing information.

First Name: _____ Last Name: _____

Badge Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Fax: (_____) _____

Email: _____

Transportation Assistance Required: Yes _____ No _____

K-Shuttle will be providing discounted fares to and from the Savannah International Airport for STGEC participants. You can access their website and book your shuttle now. After making a reservation, you can apply the promotional code "STGEC" to receive a discount for your K-Shuttle services. If further information or assistance is needed, please contact Nicolas Sotolongo at 404-608-4729 or nisotolongo@dot.ga.gov.

If you have any questions regarding registration, please contact Aisha Hazuri at (404) 608-4722 or by email at ahazuri@dot.ga.gov

STGEC 2017 Registration Form (cont.)

Total Amount Due: \$ _____

(Please make checks payable to STGEC)

Please indicate the billing address below if it is different from the registration address.

If you are registering multiple people and the billing address is the same as one of the registrants, please be sure to indicate which one is the correct billing address.

Billing Information

First Name: _____ Last Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Fax: (_____) _____

Email: _____

If you are paying with a check, please send your registration information along with the check, **payable to STGEC**, to the following address:

STGEC (Southeastern Transportation Geotechnical Engineering Conference)
P.O. Box 1944
Forest Park, GA 30298
Attn: Reginald Murph or Glen Foster

Meal Type

Vegetarian/Vegan: Yes _____ No _____

Exhibition Booth Options

Electricity Needed: Yes _____ No _____

Wi-Fi Needed: Yes _____ No _____

EXHIBITOR LIABILITY

Exhibitor is expected to keep booth safe and avoid damaging hotel property. Exhibitor shall be fully responsible to pay for any and all damages to property owned by Hyatt (HYATT REGENCY SAVANNAH), its owners or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, Hyatt (HYATT REGENCY SAVANNAH), its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

NAME OF EXHIBITOR

SIGNATURE